

Memo

To: All Staff Electric

From: Executive Team

Date: January 31, 2019

Re: Weather Updates

All,
In attempts to keep all employees informed; weather updates will now appear on our website. Project Managers, General Foreman and Foreman should post this memo and let all their crew know to visit the bottom of our Employee Login Page of the website to stay up to date on closings and delivery cancelations due to weather.

<https://www.staffelectric.com/employee-login/>



The screenshot shows a web browser window displaying the Staff Electric website. The page title is "Weather Update". The content includes a paragraph about the weather forecast for the week, a graphic with the text "WINTER WEATHER", and several paragraphs of text providing instructions for employees regarding office operations, field personnel communication, and truck deliveries during the weather event. The website navigation menu includes links for CAREERS, NEWS, CONTACT, EMPLOYEE LOGIN, ABOUT US, SERVICES, ELECTRICAL, TECHNOLOGY, and PROJECTS.

Thank you,
The Executive Team